

IMPORTANT

Please read these terms and conditions before signing an application or acceptance form. These terms constitute the agreement between the parties concerned and shall supersede any previous representation, warranties whether written or oral made by or on behalf of one party to the other.

APPLICATION AND CONFIRMATION OF PAYMENT

Students should complete an Application Form and send it to China Pathways office in Manchester by using the on-line Application Form on the China Pathways website (www.chinapathways.co.uk). The applicant will normally be invited to participate in a telephone interview for the longer programmes. If the application is accepted, a written offer of a place will be issued. Acceptance of this offer must be accompanied by a deposit. Balance of fees and charges must be paid 4 weeks prior to course start date.

The deposit is only refundable in the event of a student being unable to meet Chinese visa entry requirements.

HOLIDAYS

Public holidays in China are determined by the Chinese Government and are followed by our partner University and work experience providers. China Pathways will try to notify students of dates that may affect them but due to the very short notice that may precede a public holiday China Pathways cannot guarantee complete accuracy. It must be noted that around the time of some public holidays there is a requirement to work on a Saturday and/or Sunday.

CANCELLATION

Cancellation must be made in writing to China Pathways and will be valid from the date received. Cancellation more than 4 weeks before course start date – full refund minus deposit. Less than 4 weeks before course start date – cancellation fee of £500 in addition to forfeited deposit.

TUITION AND ACCOMMODATION

All fees include tuition and accommodation. Once a student has arrived in China and started a course there is no refund of course fees. Accommodation longer than the standard programme length can be arranged at a rate of approx £13 per night depending on the exchange rate at the time of the request and subject to availability. Students agree to inform China Pathways of their arrival and departure dates and agree to pay China Pathways promptly for any additional accommodation costs incurred by late departure.

TRAVEL TO CHINA

Students must ensure that they make appropriate arrangements for travel to and from China such that they arrive at BLCU one or two days prior to the start of the programme, and such that they depart from the University the day following the completion of the programme. China Pathways accepts no responsibility for student travel arrangements to and/or from China.

AIRPORT PICK UP

China Pathways staff will meet students on arrival in Beijing upon receipt of advanced notification of flight arrival details and will escort the student to the accommodation reception. Transport from the University to the airport for departure at the end of the programme is the responsibility of the student and is not included in the fee.

BEIJING LANGUAGE AND CULTURE UNIVERSITY (BLCU)

Students will be enrolled for the language course as students of the University and must agree to be bound by its regulations, policies and procedures.

ATTENDANCE

Students are accepted on the programme on the understanding that they regularly attend classes. By signing the application form the student accepts that if they fail to attend classes on a regular basis without good reason they may be required to leave the course.

CONTENT OF THE PROGRAMME

There will be 20 language classes per week each of 50 minutes, taught on the campus of BLCU.

There will be up to 4 hours per week of Chinese business and culture classes split between the BLCU campus and central Beijing, organised by China Pathways.

There will normally be twice monthly training events delivered by the British Chamber of Commerce and a monthly social networking event. These events are subject to public holidays and are outside the control of China Pathways.

An optional work experience programme at the end of the course is on offer. This will be negotiated to meet individual expectations, but China Pathways reserves the right to offer work placements which may fall outside these expectations. Work placements will be subject to students being successful at an interview with the work placement provider. The period of placement is normally between 4 and 8 weeks.

Average class size will be 20, although class size may vary depending on the subject and learning format.

MEDICAL AND ACCIDENT INSURANCE

All students must maintain a valid and comprehensive medical and accident insurance policy or take up China Pathways organised cover as a condition of enrolment. All documentation and contact numbers regarding the policy must be taken to Beijing and kept in a safe place in case they are urgently needed.

PRICES

The prices stated on the website are valid for courses which start during the period 1st January 2012 until 31st December 2012. The price is valid as of the date of application.

CHINESE VISA

China Pathways will apply for the necessary documentation (JW202) from the Ministry of Education in China for the student to obtain an appropriate visa, using evidence provided by the student. If the Chinese authorities reject the application China Pathways will refund all programme fees received. China Pathways is not liable for any other costs incurred by the student eg air travel reservations.

The cost of the visa is additional to the China Pathways fees for the programme.

If China Pathways is requested to obtain the visa on the student's behalf there will be an additional administration charge of £40.

China Pathways can only obtain visas for students resident in the UK. Students resident outside the UK must accept responsibility to obtain their own visa using documentation provided by China Pathways.

DISCLAIMER

We have taken great care in compiling the information contained in China Pathways publicity and on its website which we believe to be accurate at the time of going to press. However, the provision of courses, facilities and other arrangements described in the publicity are regularly reviewed and may be subject to change without notice. Applicants to China Pathways will be notified immediately of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to programmes offered, changes to accommodation provision or fees and charges to be levied by China Pathways.

EQUAL OPPORTUNITIES

China Pathways operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of sex, marital status, race, colour, nationality, ethnic origin, sexual orientation, or political or religious belief. China Pathways welcomes applications from candidates with disabilities.

GOVERNING LAW AND JURISDICTION

The formation, existence, construction, performance, validity and all aspects whatsoever of this agreement or of any term of this agreement will be governed by English law. The English Courts will have exclusive

jurisdiction to settle any disputes which may arise out of or in connection with this agreement. Students and China Pathways agree to submit to that jurisdiction.